

WINTHER BROWNE & CO LIMITED
Ethical Survey for Suppliers

Introduction

As a company we are committed to purchasing ethically sourced merchandise and developing partnerships with suppliers who share common principals for fair-trading.

We require the same principals to be adopted by all those involved in the supply of product to Winther Browne & co Ltd at all times.

The following details are to be completed by suppliers (when required) where proposed customers do not have their own established standards. This is designed to record important information about the factories that manufacture Winther Browne products throughout the World and will help to demonstrate that the factories either meet or are working towards Winther Browne’s principals for fair- trading as set out in our Ethical Standards Policy.

Please complete as many questions as possible and include supporting evidence where indicated.

A. Supplier Details

Company Name:

Company Contact: Position:.....

Address:
.....
.....

Telephone Number: Fax. Number:

No. of employees: Minimum Legal Age:

B. Critical Points

Our approach is one of engagement with suppliers and workers. For this to produce results, suppliers must share a commitment to our aims and values.
To prove compliance please complete the following:

1. The factory does not employ children below the minimum legal age? YES
2. The factory does not use bonded / slave labour? YES
3. Does the factory hold verified records of the ages of all employees? YES
4. Workers are not subject to physical abuse or intimidating behaviour? YES
5. Accommodation (if provided) is safe and separate from the production site? YES
6. There is sufficient accessible fire exits and fire fighting equipment in the factory and accommodation (if provided)? YES
7. The factory has taken sufficient steps to prevent avoidable Health & Safety hazards? YES
8. The factory does not contravene local and national environmental legislation? YES
9. The management demonstrate a willingness to improve upon any identifiable areas of concern? YES
10. Is the standard working week in line with local law and not excessive? YES
11. Is all overtime voluntary? YES
12. Are wages consistent with national and regional law or industry benchmarks? YES
13. Do workers receive their full legal entitlement of benefits? YES
14. Is there a manager for Health & Safety issues? YES
15. Are the rights of all workers honoured and respected equally? YES
16. Is a written contract provided to all employees? YES
17. Do managers understand the entire supply chain of the product, visit and assess key parts of the product's supply chain? YES

C. Documentation

Please provide evidence (where applicable).

- 1. Does your company have a written Ethical Standards Policy? YES
- 2. Does your company have a written Health & Safety Policy? YES
- 3. Does your company have a written Equal Opportunities Policy? YES
- 4. Does your company have a written Environmental Policy? YES
- 5. Does your company have FSC Certification? YES

D. Survey Certification

Completed by: Position:

Signature: Date:

Please complete and return to:
Scott Crawford – Senior Buying Manager
Winther Browne & Co Limited
75 Bilton Way
Enfield
London
EN3 7ER